



This Project is funded by the European Union

CALL FOR EXPRESSION OF INTEREST

Individual Experts to work as staff at the offices of Innopolis, Corfu - Greece, in the framework of the IPA Adriatic Programme funded project: Promoting Food Innovation for Wellness in the Adriatic - Wellfood.

Innopolis, Corfu - Greece
9/5/2014

Aim of the call

This call of expression of interest is published by Centre for Innovation and Culture (InnoPolis) in the framework of the implementation of the project called “Promoting Food Innovation for Wellness in the Adriatic (WellFOOD)” funded by the IPA Adriatic Programme

The aim of the call is to collect the expression of interest of individual experts who are willing to work as staff, at the offices of InnoPolis in Corfu and perform specific tasks for the successful implementation of the project’s activities that are detailed here below.

The project “Promoting Food Innovation for Wellness in the Adriatic (WellFOOD)”

GENERAL FRAMEWORK & Objectives:

WELLFOOD aims at strengthening Innovation capacity, with a focus on agri-food sector, by stimulating the link between business, RTD-innovation Centres, producers-consumers as a pillar for territorial growth and integration of Adriatic area. Actually, general needs of involved regions are similar, based on the need of improvement of technology transfers to/from RTD Centres and enterprises; of innovation adoption related to food processes and products, in the framework of quality, safety, and sustainable development; of increasing consumer awareness on new findings of research about food quality and link food-health. Thus, WELLFOOD places the accent on cross-border dimension, finding a suitable matching among needs in terms of fostering innovation and transferring knowledge in the sector. To reach this overall aim, WELLFOOD works on the following specific objectives:

a) Enhancement of knowledge transfer within the Adriatic regions on food quality and safety, and healthy lifestyles, through establishment of closer relationships between research and users (enterprise - consumers) thanks to the setting of the Cross Border Network - Adriatic Research Driven Cluster of Innovation for Food Quality and Safety (RESEARCH-ENTERPRISE-CONSUMER-GOVERNANCE)-named ADRIFOOD-Cluster which will deal with knowledge transfer promotion, aimed at supporting a cultural movement towards new systems, products and processes within a sustainable Development frame, thanks to science-technology-business meetings (RtoR, RtoG, RtoB, BtoB) cross-border exchange initiatives and networking.

b) Improvement of innovation capacity of FBs involved, thanks to an integrated group of strategic actions, addressed to: Spreading knowledge on the last technologies and most advanced innovation food products and processes by the organization of Adriatic seminars cycles on inn. for food quality standards, inn products, eco-processes, food innovation for diseases prevention; Mobility schemes of researchers/company technicians, aiming at exchanging knowledge among FBs areas; Qualify skills and competence of experts dealing with food innovation within RTD Centres, enterprises, public org. FIA-Food Innovation Agents; Experiment-Piloting specification Technology Food Foresight schemes developed by FIA.

c) Promotion of consumers’ awareness on the most promising findings of research and innovation for a healthier/safer food, to support Adriatic consumers to make sustainable choices on nutrition: WELLFOOD facilitates interdisciplinary exch. Among world scientific nutritional experts, public health professionals, consumers and food prep. professionals through excellence experience study visits, small events-trail tastings of innovation creative food foresights to valorize strengths and excellences of FBs territories; promotion of innovative foods and wellbeing itineraries in the tech project HUB (foreseen in the Food Innovation Marketing Plan).

Description of staff work - Remuneration

The following staff is required to work for the project:

1. Technical Staff- Total amount of the contract: 11.830€

Tasks:

The Technical Staff will support responsible partner in order to activate central hub, by collecting and sharing of data requested, will write technical contents for the periodic newsletter, will give its support for the realization of the Social Activity Report, will evaluate the mobility scheme and the questionnaire defined by the external service provider, and if necessary will suggest amendments, he will cooperate with communication manager to organize 3rd mobility week in Corfù, by giving contribution to define technical contents, will collect data about selling performance of innovative products, will define specific guidelines for organization of the focus group and the coordination of focus groups, will assist the external service provider in creating Technical Food Sheet by furnishing data/information, prepare info from the Greek selected area for the Interactive multimedia tool and he will cooperate with other transnational partners to realize the overall evaluation report.

(Detailed description of tasks, time and days of work, conditions, liabilities, will be agreed upon work contract signature)

Qualifications:**The candidate technical staff should have:**

a university level degree
 at least 5 years professional experience in agro food projects
 experience in implementation of EU projects could consider as an asset
 Excellent command of English (written and oral)

Way of payment: Payments of staff salaries will be performed following completion and signature of timesheets.

Travel expenses: If staff members are needed to travel for the project purposes, they will receive reimbursement for his/her travel and accommodation expenses according to the rates applicable to the contracting authority's staff that foresee economy class tickets for air travel and rates for hotel costs and on the basis of original supporting documents.

Submission documents

Applicants are invited to express their interest in a form of a letter signed by them, accompanied by their detailed CV and deliver it **by hand**, with the following reference: "Call for Expression of Interest-Staff - WellFOOD" to: InnoPolis, Head Offices: Iasonos & Sosipatrou street 13, 49100 Corfu, for the attention of: Mrs., Katerina Sotiropoulou, **No later than 10.06.2014 at 15:00.**

Request for clarifications

For any questions, clarifications, enquiries or comments, interested candidates are advised to send an email to innopolis@otenet.gr, by **30/5/2014**. Answers will be provided at a maximum of three (3) calendar days from the date of clarification request.

Assessment of applications

An evaluation committee will assess the CVs that the candidates have submitted and take also into account the result of the interview undertaken.

The procedure that will be followed for the allocation of grades and the final ranking of all applications is described below. All applications will be ranked in descending order of their final score.

The criteria and maximum scoring are the following:

For Technical Staff:

A/A	Criteria for Technical Staff	Max Points
1	Professional experience in experience in agro food projects	80 points
2	Written and oral command of English	20 points

Contract

The contract which shall be signed between InnoPolis and the selected staff and will detail the tasks to be performed, the exact number of working days to be paid, the remuneration per man day, as well as other standard terms and conditions applicable to work contracts. If candidates wish to see a model contract among InnoPolis and a staff member, they are entitled to request it before the deadline for submitting their application. Prior to the signature of a contract, by both sides, InnoPolis has no obligation to refund the selected candidate for any costs incurred.

General Terms and Conditions applicable to this Call for Expression of Interest

All documents submitted by the candidates will be regarded as confidential (according to the Greek Law 2472/97). Expenditure on preparing, submitting applications and traveling to the head offices of Innopolis for submission will not be reimbursed by InnoPolis.